Jarvis Community Christian School SCHOOL POLICY BINDER		POLICY NUMBER 402	PAGE NUMBER 1 of 1
		TITLE: Staff Employment	
PREVIOUS REVISION DATES: None – New Policy		DATE OF APPROVAL: February 9, 2010	
		SIGNATURE OF CHAIRMAN: Andrew Bergsma	
LAST REVIEWED: 2015	REVIEW MONTH: Dec. of odd numbered years		

Background

Personnel who are committed to the goals of Christian education and demonstrate professionalism and expertise in their area of responsibility represent one of the most important components of the School. The School further believes that hiring and retaining quality staff members is enhanced by fair and consistent employment practices.

All personnel appointed to the staff of the School shall be of exemplary character, shall adopt a personal lifestyle in accord with the teachings of the Christian Church, and possess competency in the skills required for the position to which they are being appointed. It is understood that all staff have been hired to assist with carrying out the mission and mandate of the School.

Procedures

1. The COO or designate is responsible for the development, implementation, administration, and assessment of employment practices. These practices must be consistent with employment legislation, Board Policy and Administrative Procedures.

2. All offers of employment will be conditional on the receipt of current criminal record checks.